

## Troubleshooting XForms Locally

**Last updated: 04/10/2009**

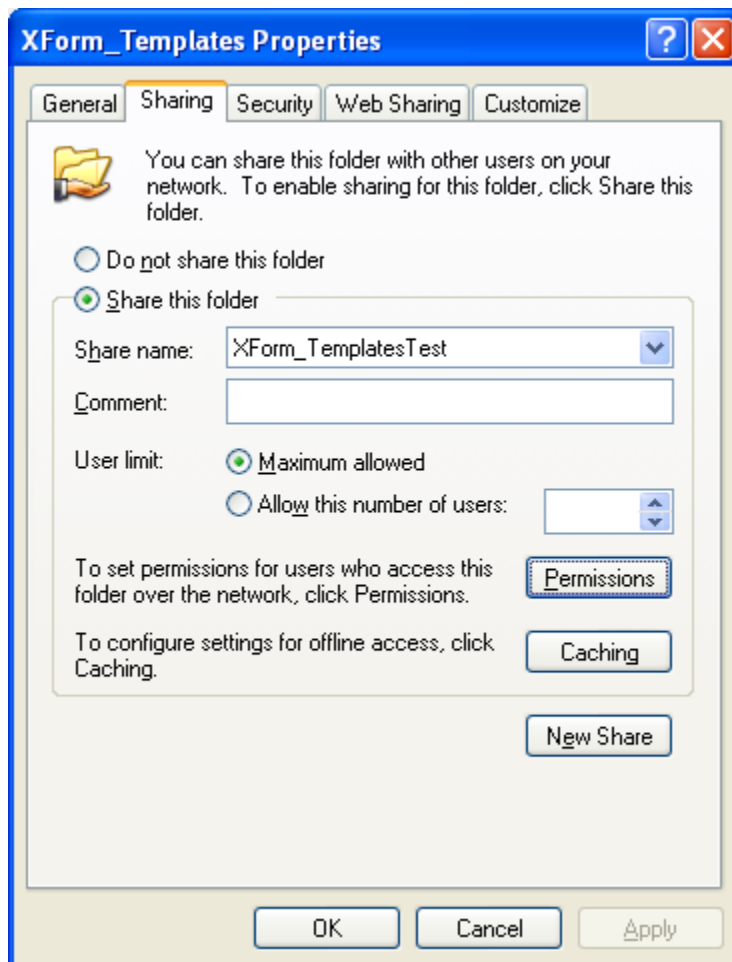
**Subject:** Basic file sharing and security instructions

Here are some basic steps to get you started if you are unfamiliar with how scripting programs work within a Windows® environment. We will soon add further instruction to cover Firefox, but this document will deal with some common issues user may face after downloading XForms when working with Internet Explorer and the MozZIE add-on.

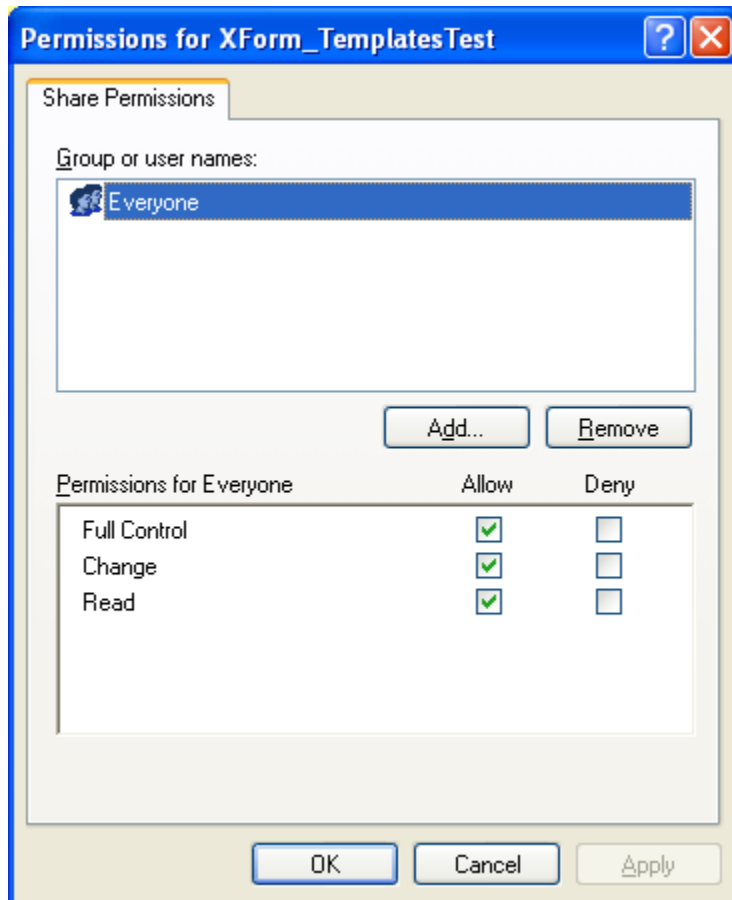
### *Windows® File Settings*

After ensuring you are running the correct versions of IE and MozZIE (this information is found on the site, and through each respective product's documentation), please use this document as a guideline if you are having difficulty working locally with XForms after downloading the templates from the site.

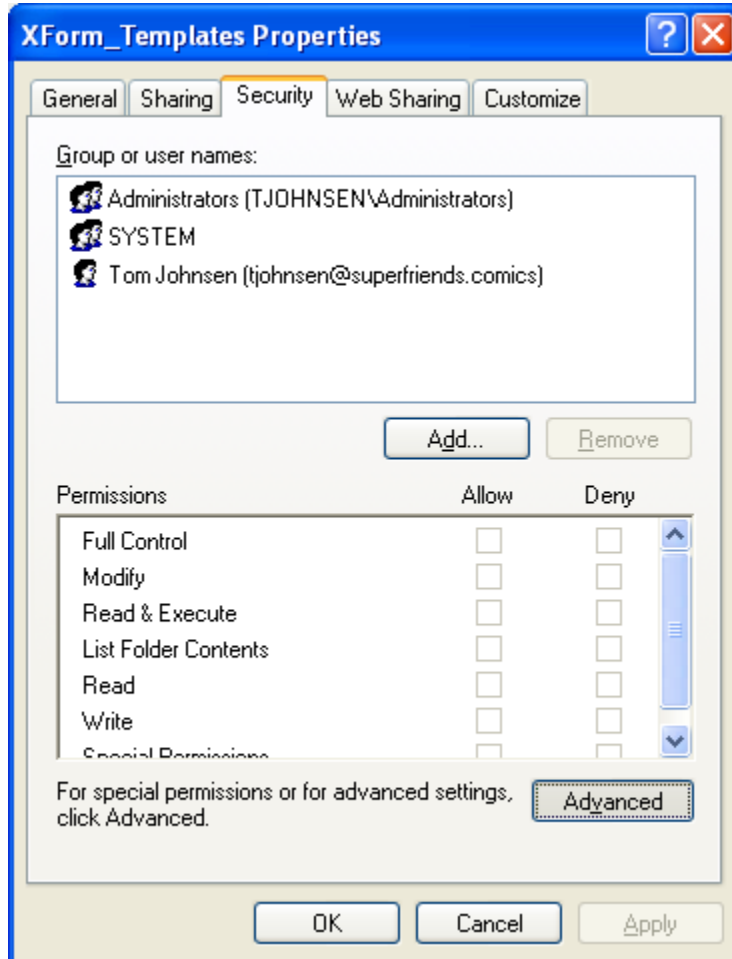
When the .zip file is done downloading, extract all of the files to a location on your machine. Right click on the extracted folder and select "Sharing and Security". Navigate to the Sharing Tab, select "Share this folder", select an appropriate name, and select "Permissions"



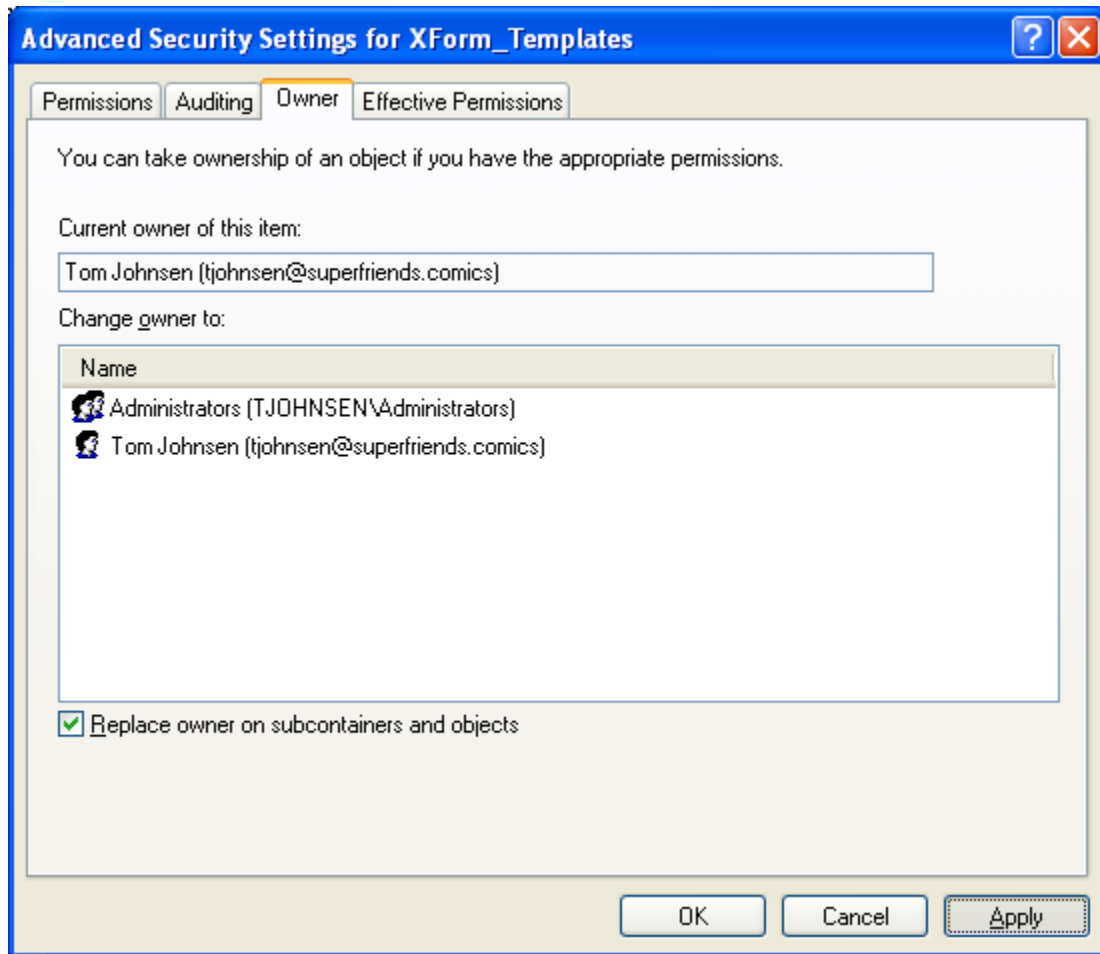
To make it simple for now, select “Everyone”, and give full access. Select “Apply”. You can research other options specific for your needs, such as which users should have access, whether or not this option is needed on your machine, but for now, this will serve as a basic troubleshooting item for users unfamiliar with files and sharing permissions.



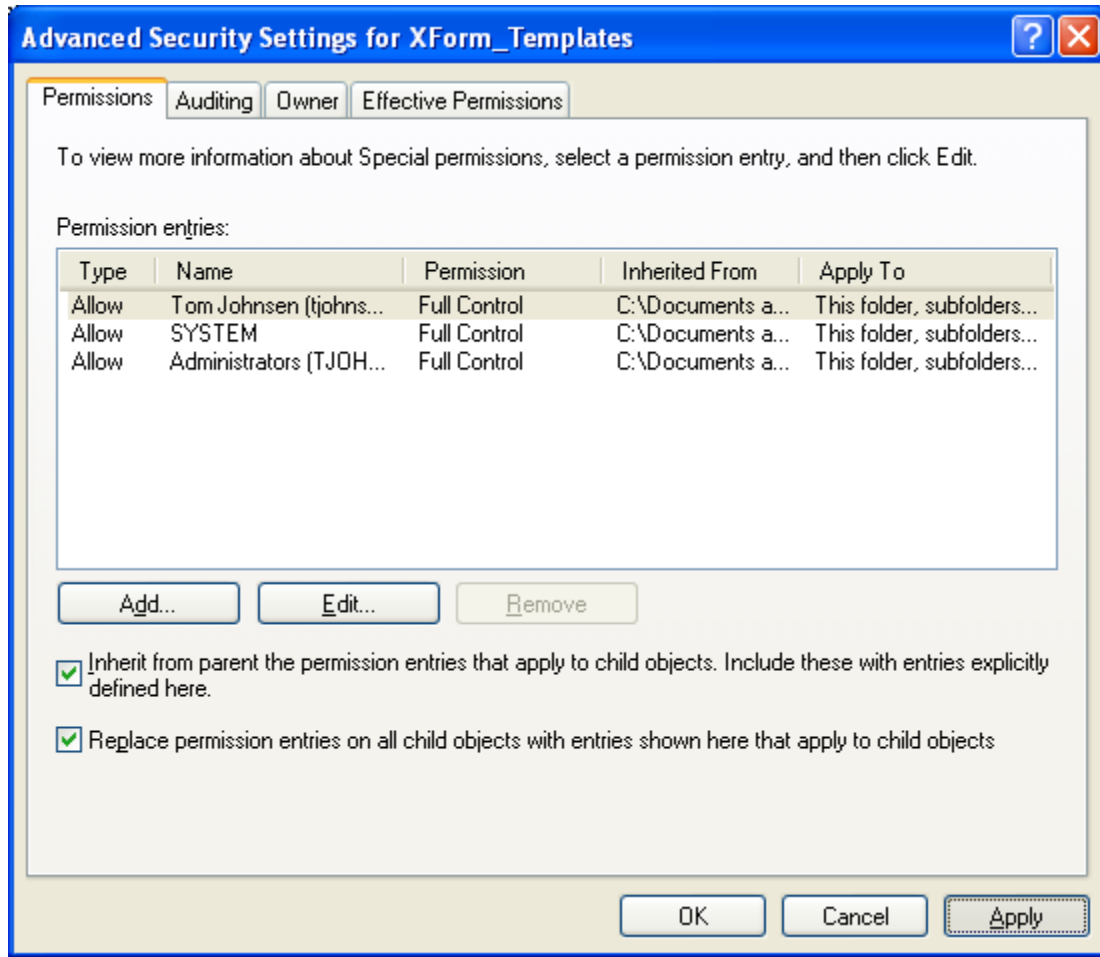
Navigate to the security tab and select "Advanced".



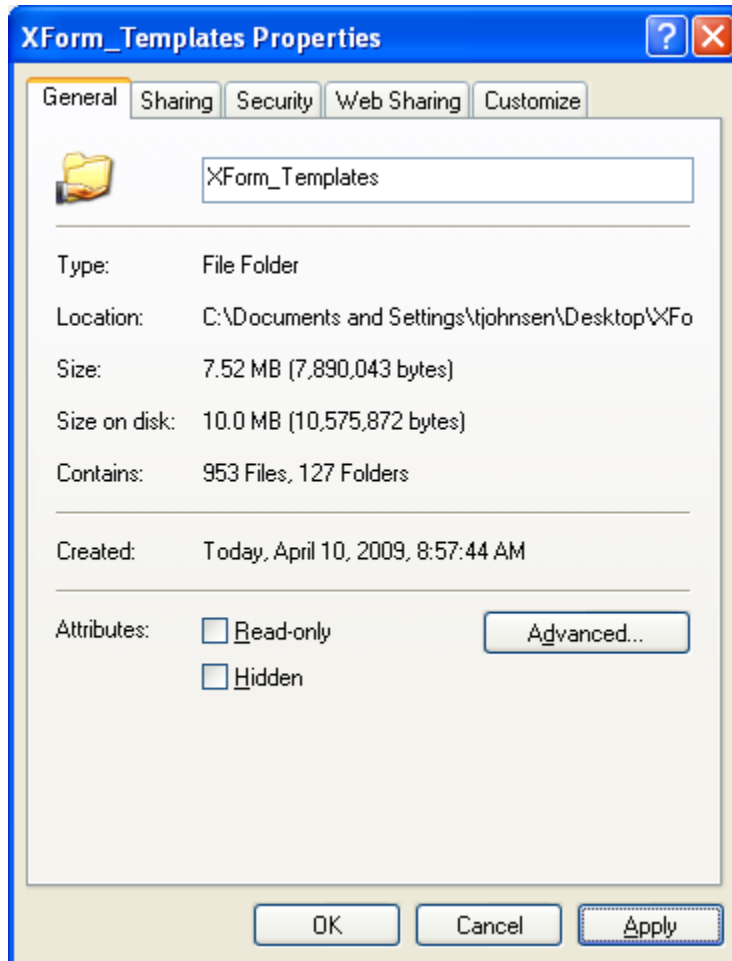
Make sure your user is the owner, if not add him/her. Select the option “Replace owner on subcontainer and objects”

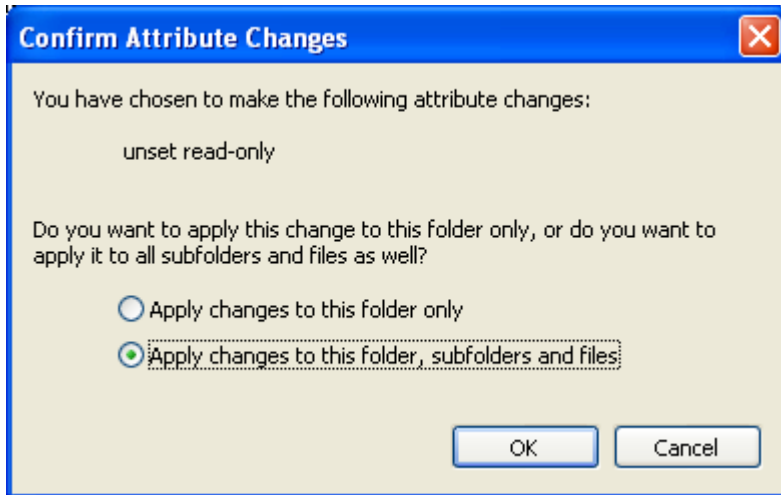


Select Permissions and ensure that both boxes are checked and select “Apply”. When the system is done applying these changes, select “Ok”.



Navigate to the General tab and deselect “Read only” if it is selected, and select “Apply”. You will be prompted – select “Apply changes to this folder, subfolder, and files”. Select “OK”.



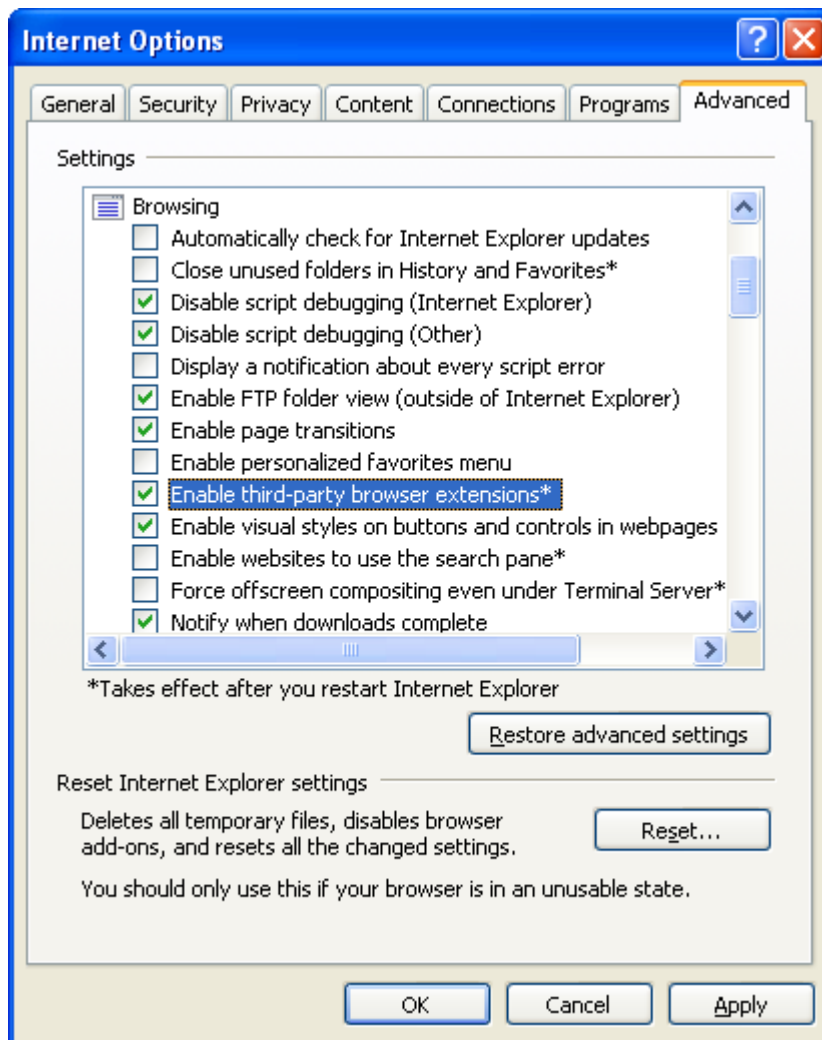


When the system is done applying these settings, select "Ok". When saving a file in any XForm, make sure that you define the file explicitly with an xml file extension (i.e. filename.xml). If you are having issues re-opening the file, make sure to review the previous instructions on allowing the file to be read, opened, and written to.

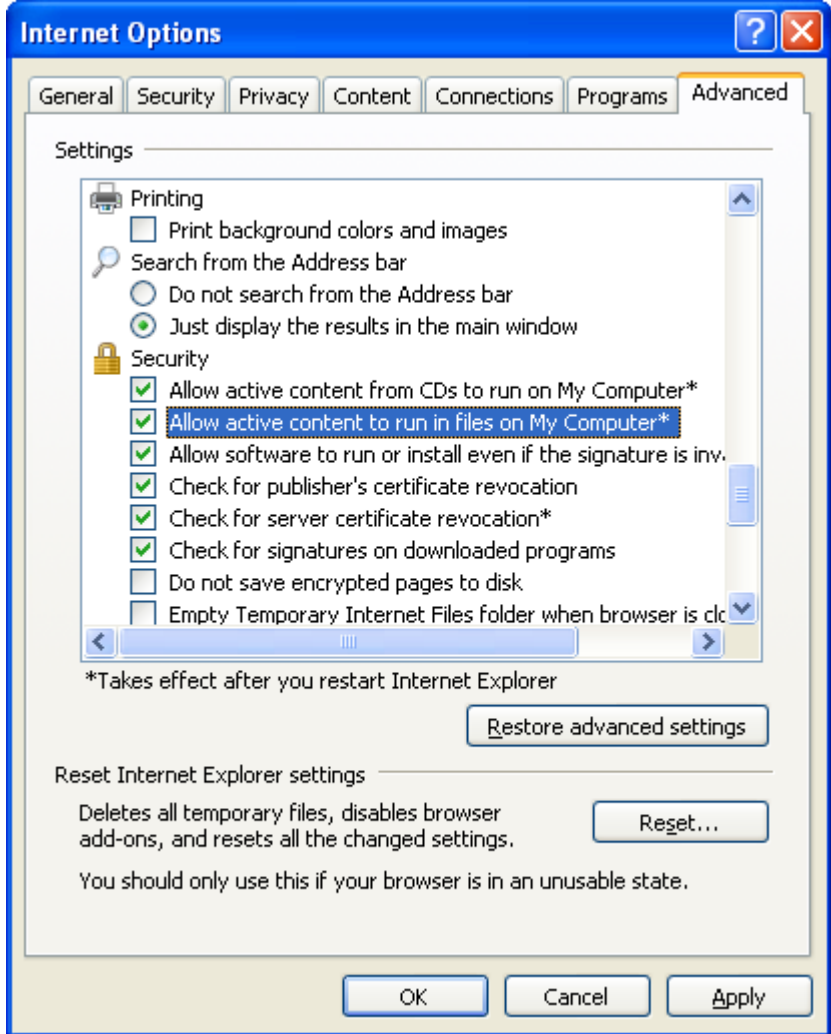
## Internet Explorer Web Browser

XForms utilize scripting to create dynamic forms. This means in addition to having the required software to run XForms, you will need to allow for active content to run on your computer via the browser options. If you are having trouble viewing XForms, some options you can research are listed below.

- Ensure the Xforms add-on software is actually allowed to operate within your browser.



- Ensure active content can run in files on your machine



These are just some of the basic tasks that one may need to perform when working with Xforms, all which can be automated. Contact your IT department should you need assistance and please refer to the FAQs listed on the site for downloading and working with XForms locally.

[support@globalsubmit.com](mailto:support@globalsubmit.com)

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